Graduation Information Verification

Select “Tasks” from Student Homepage
Step 1 of 4: Welcome
This Graduation Information Verification provides students an opportunity to verify that all degree information is correct. Failure to complete the Graduation Information Verification could result in a delay of the awarding of your degree and the mailing of your diploma.

What you will be verifying:

Degrees, Majors, Minors & Certificates
- Degree(s) – If you are earning more than one degree, they should both be displayed.
- Major – If you are earning an additional major (double major), it should be listed as an additional major.
- Minors – All minors that you are pursuing should be displayed.
- Certificates – If you have applied for your certificate, it will be displayed. A separate application is required for certificates.
- Honors College – If you belong to Honors College this should be displayed. Please note that GPA honors will only show on your final transcript and diploma.
- If an additional program you are no longer pursuing is displayed you will need to have it removed prior to the awarding of your degree.
- Complete the verification prior to addressing any errors or missing information.

Expected Graduation Term
- By applying for graduation, you have indicated that all of your degree requirements will be complete at the end of this term. This includes all coursework, internships, exit exams and interviews.
- If you will not be completing all of your requirements by the end of this term please submit the Graduation Date Change form found at [http://graduation.wsu.edu/graduation-date-change/](http://graduation.wsu.edu/graduation-date-change/)

Diploma Name
- Diplomas are printed with the Primary Name in my.WSU. detailed information can be found at: [http://graduations.wsu.edu/degrees-diplomas/](http://graduations.wsu.edu/degrees-diplomas/)

Diploma Address
- Diplomas are mailed 3-4 weeks after the degree has posted to the transcript.
- If no Diploma Address is entered, diplomas will be mailed to Home Address.
- Detailed information can be found at: [http://graduations.wsu.edu/degrees-diplomas/](http://graduations.wsu.edu/degrees-diplomas/)
Diploma Name: Diplomas are printed with the students Primary Name

Diploma Address: Diplomas and Certificates are mailed to the DIPLOMA address listed. If no DIPLOMA address is available at the time of mailing the HOME address is used. Diplomas cannot be mailed to the mailing address in myWSU.
It is the students responsibility to contact the designated department to resolve any issues.
Success!

Step 4 of 4: Submit

Don't forget...

1. Select Submit in the upper right hand corner to complete the verification.
2. Complete the verification prior to addressing any errors or missing information.

It is recommended that you Review your Academic Progress Report and contact your Advisor with any questions you may have. Detailed information can be found at http://graduations.wsu.edu/academic-requirements/

Visit http://graduations.wsu.edu/ for additional information and answers to frequently asked questions.

Should you wish to have an accent added to the name printed on your diploma or are in the process of completing a first and/or middle name change and would like that reflected on your diploma complete and submit the form found here: http://graduations.wsu.edu/name-changes/diploma-name/

Once the Graduation Information Verification has been successfully submitted the verification will no longer show under your Tasks.