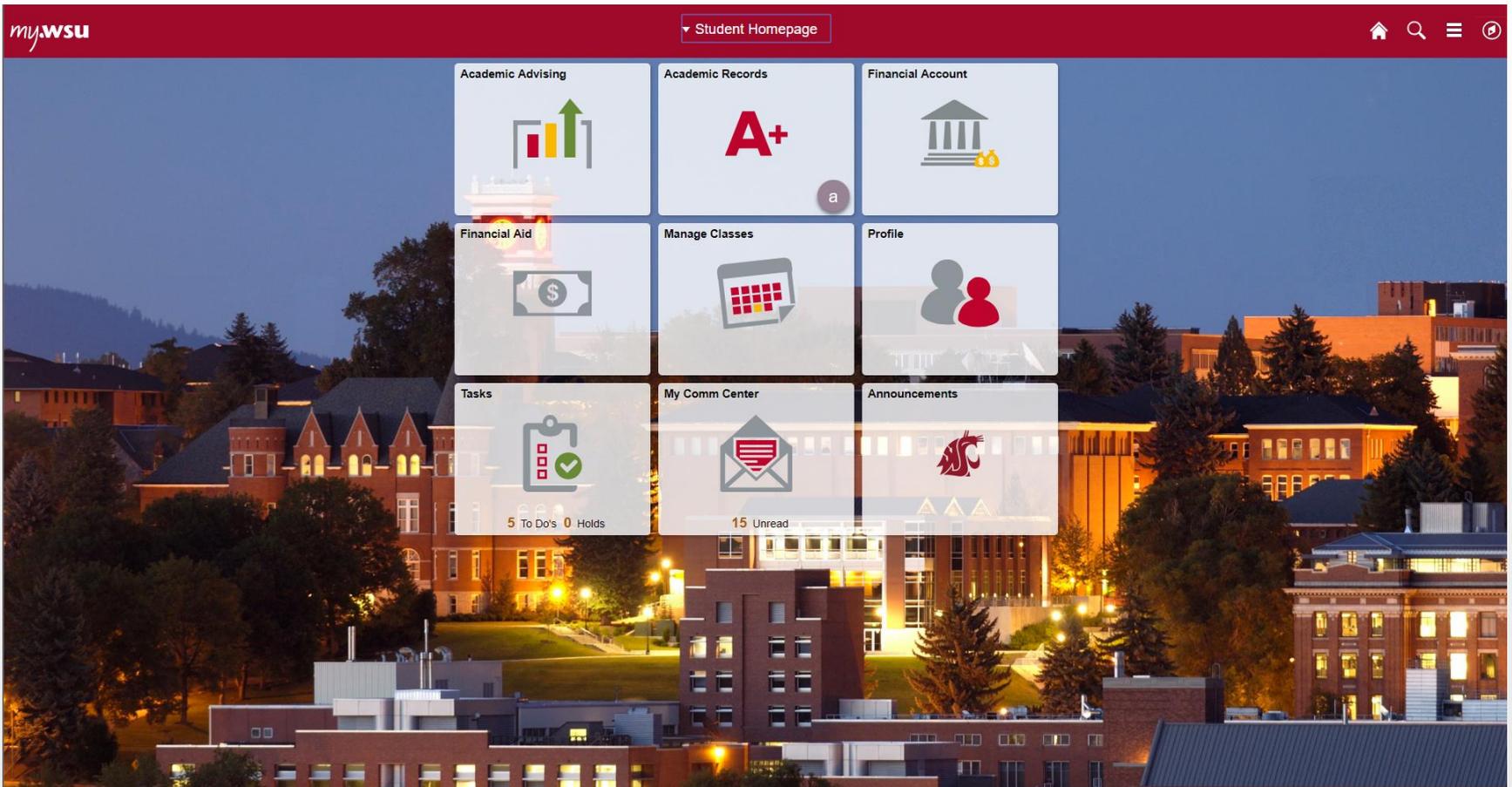


View Unofficial Transcript

- a) Select “Academic Records” from Student Homepage
- b) Select “View Unofficial Transcript”
- c) Confirm Report Type as “Academic Record- Unofficial”
- d) Select “Submit” – pop-ups must be allowed
- e) Unofficial Transcript will open in new page (example of current student)
- f) Example of Unofficial Transcript for Degree Awarded



a) Select “Academic Records” from Student Homepage





b) Select “View Unofficial Transcript”

Student Homepage Course History Home Search Menu Profile

Course History 29 rows

- Course History
- View Grades
- View Unofficial Transcript** b
- Order Official Transcript
- Verify My Enrollment

Class	Description	Term	Grade	Units	Status
COMSTRAT 380	Advertising Principles & Pract	2018 Summer Session		3.00	In Progress
MUS 262	Rock Music	2018 Summer Session		3.00	In Progress
SPMGT 394	Practicum in Sport Management	2018 Summer Session		1.00	In Progress
ACCTG 230	Intro to Financial Accounting	2018 Spring Semester		3.00	In Progress
B_LAW 210	Law & Legal Environment of Bus	2018 Spring Semester		3.00	In Progress
ECONS 102	Fund of Macroeconomics	2018 Spring Semester		3.00	In Progress
SPMGT 101	Sport and Popular Culture	2018 Spring Semester		3.00	In Progress
SPMGT 276	Intro of Sport Mgt	2018 Spring Semester		3.00	In Progress
SPMGT 394	Practicum in Sport Management	2018 Spring Semester		1.00	In Progress
ASTRONOM 138	Planets & Planetary Syst	2017 Fall Semester	A	3.00	Taken
COM 102	Public Speaking in Digital Age	2017 Fall Semester	A	3.00	Taken
ECONS 101	Fund of Microeconomics	2017 Fall Semester	A	3.00	Taken
ENGLISH 101	College Composition	2017 Fall Semester	TP	3.00	Transferred
ENGLISH 108	Introduction to Literature	2017 Fall Semester	TP	3.00	Transferred
ENVR_SCI 101	Environment, Human Life, Sust	2017 Fall Semester	TP	4.00	Transferred
HISTORY 105	Roots of Contemporary Issues	2017 Fall Semester	A	3.00	Taken
HISTORY 110	American History to 1877	2017 Fall Semester	TP	3.00	Transferred
HISTORY 121	World History II	2017 Fall Semester	TP	3.00	Transferred

c) Confirm Report Type as “Academic Record- Unofficial”

The screenshot displays the 'View Unofficial Transcript' interface on the Washington State University website. The page features a dark red header with navigation icons and the title 'View Unofficial Transcript'. Below the header, a sidebar on the left lists navigation options: 'Course History', 'View Grades', 'View Unofficial Transcript' (highlighted), 'Order Official Transcript', and 'Verify My Enrollment'. The main content area is titled 'View Report' and contains a 'New Request' form. The 'Report Type' dropdown menu is open, showing 'Academic Record - Unofficial' as the selected option. A 'Submit' button is located to the right of the form. Below the form, there is a section titled 'Information For Students' with text explaining the Academic Record and a note about device requirements for viewing reports.

d) Select “Submit” – pop-ups must be allowed



e) Unofficial Transcript will open in new page (example of current student)

View Unofficial Transcript x SSR_TSRPT.pdf

Secure | https://cstst92.wsu.edu

Must allow pop-ups.

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Page 1 of 2

WASHINGTON STATE UNIVERSITY

UNOFFICIAL ACADEMIC RECORD

Undergraduate

Name: Cougar, Butch T
Student ID: 011556166

Institution Info: Washington State University
Institution ID: 003800
Print Date: 06/06/2018

Beginning of Undergraduate Record

Program: Undergraduate Degree-Seeking
Plan: Sport Management

Course	Description	Attempted	Earned	Grade	Points
ASTRONOM 138	Planets & Planetary Syst	3.000	3.000	A	12.000
COM 102	Public Speaking in Digital Age	3.000	3.000	A	12.000
ECONS 101	Fund of Microeconomics	3.000	3.000	A	12.000
HISTORY 105	Roots of Contemporary Issues	3.000	3.000	A	12.000
SPMGT 290	Sport Programs	3.000	3.000	A	12.000
SPMGT 394	Practicum in Sport Management	2.000	2.000	S	0.000

	Attempted	Earned	GPA/Units	Points
Term GPA	4.000	Term Totals 17.000	17.000	15.000
Transfer Term GPA	4.000	Transfer Totals 23.000	23.000	0.000
Combined GPA	4.000	Comb Totals 40.000	40.000	15.000

Cum GPA: 4.000 Cum Totals: 17.000 15.000 60.000
Transfer Cum GPA: 4.000 Transfer Totals: 23.000 23.000 0.000
Combined Cum GPA: 4.000 Comb Totals: 40.000 40.000 15.000

Terms Honor: President's Honor Roll

Program: Undergraduate Degree-Seeking
Plan: Sport Management

Course	Description	Attempted	Earned	Grade	Points
ACCTG 230	Intro to Financial Accounting	3.000	0.000		0.000
B_LAW 210	Law & Legal Environment of Bus	3.000	0.000		0.000
ECONS 102	Fund of Microeconomics	3.000	0.000		0.000
SPMGT 101	Sport and Popular Culture	3.000	0.000		0.000
SPMGT 276	Intro of Sport Mgt	3.000	0.000		0.000
SPMGT 394	Practicum in Sport Management	1.000	0.000		0.000

	Attempted	Earned	GPA/Units	Points
Term GPA	4.000	Term Totals 17.000	17.000	15.000
Transfer Term GPA	4.000	Transfer Totals 23.000	23.000	0.000
Combined GPA	4.000	Comb Totals 40.000	40.000	15.000

2018 Summer Session

Program: Undergraduate Degree-Seeking
Plan: Sport Management

Course	Description	Attempted	Earned	Grade	Points
COMSTRAT 380	Advertising Principles & Pract	3.000	0.000		0.000
MUS 262	Rock Music	3.000	0.000		0.000
SPMGT 394	Practicum in Sport Management	1.000	0.000		0.000

	Attempted	Earned	GPA/Units	Points
Undergraduate Career Totals	4.000	Cum Totals 33.000	17.000	15.000
Cum GPA	4.000	Transfer Totals 23.000	23.000	0.000
Transfer Cum GPA	4.000	Comb Totals 56.000	40.000	15.000

Transfer Credits

Transfer Credit from Bellevue College
Applied Toward Undergraduate Degree-Seeking

	Earned
Transfer Totals:	0.00

Transfer Credit from Lake Washington Institute of Technology
Applied Toward Undergraduate Degree-Seeking

	Earned
Transfer Totals:	0.00

Test Credits

Test Credits Applied Toward Undergraduate Degree-Seeking

2017 Fall

Course	Description	Attempted	Earned
ENGLISH 108	Introduction to Literature	3.000	3.000

Grading Basis: Basic for Transfer coursework

Course	Description	Attempted	Earned
ENGLISH 101	College Composition	3.000	3.000



f) Example of Unofficial Transcript for Degree Awarded

Primary Name in my.wsu

Name: Cougar, Butch T
Student ID: 0115561166

Print Date: 06/06/2018
SSN: XXX-XX-XXXX
Birth Month/Day: 09/13



Degrees Awarded
Degree: BS in Biochemistry
Confer Date: 05/05/2018
Degree GPA: 3.900
Degree Honors: Summa Cum Laude
Plan: Major in Biochemistry
Sub-Plan: Molecular Biology Option

Beginning of Undergraduate Record

2016 Fall Semester						
Course	Description	Attempted	Earned	Grade	Points	
MBIOS 301	General Genetics	4.00	4.00	A-	14.800	
MBIOS 303	Introductory Biochemistry	4.00	4.00	B+	13.200	
MBIOS 304	Micro & Molecular Biol Lab	3.00	3.00	A	12.000	
SOC 101	Intro to Sociology	3.00	3.00	A	12.000	

	Attempted	Earned	GPA Units	Points
Term GPA	3.71	Term Totals 14.00	14.00	52.000
		Transfer Totals 102.82	85.40	0.000
		Comb Totals 116.82	99.40	52.000

2017 Spring Semester						
Course	Description	Attempted	Earned	Grade	Points	
MBIOS 305	General Microbiology	3.00	3.00	A	12.000	
MBIOS 401	Cell Biology	3.00	3.00	A	12.000	
MBIOS 499	Special Problems	3.00	3.00	S	0.000	
PHIL 365	Biomedical Ethics	3.00	3.00	A	12.000	

	Attempted	Earned	GPA Units	Points
Term GPA	4.00	Term Totals 12.00	12.00	36.000
		Transfer Totals 0.00	0.00	0.000
		Comb Totals 12.00	12.00	36.000

Term Honor: President's Honor Roll

Degree Awarded
Confer Date (Graduation Date)
Degree GPA
Degree Honors (GPA Honors), if applicable
Plan (Major)
Sub-Plan (Major Option), if applicable
Plan (Minor), if applicable

Undergraduate

2017 Fall Semester						
Course	Description	Attempted	Earned	Grade	Points	
MBIOS 404	Molecular Biology	3.00	3.00	A	12.000	
MBIOS 413	General Biochemistry	3.00	3.00	A-	11.100	
MBIOS 454	Biochemistry Laboratory	3.00	3.00	A	12.000	
MBIOS 494	Senior Project in Mole Bio	3.00	3.00	A	12.000	
MBIOS 499	Special Problems	3.00	3.00	S	0.000	

	Attempted	Earned	GPA Units	Points
Term GPA	3.93	Term Totals 15.00	15.00	47.100
		Transfer Totals 0.00	0.00	0.000
		Comb Totals 15.00	15.00	47.100

Term Honor: President's Honor Roll

2018 Spring Semester						
Course	Description	Attempted	Earned	Grade	Points	
MBIOS 414	General Biochemistry	3.00	3.00	A	12.000	
MBIOS 423	Human Genetics	3.00	3.00	A	12.000	
MBIOS 442	General Virology	3.00	3.00	A	12.000	
MBIOS 465	Princ Biophysical Chemistry	3.00	3.00	A	12.000	

	Attempted	Earned	GPA Units	Points
Term GPA	4.00	Term Totals 12.00	12.00	48.000
		Transfer Totals 0.00	0.00	0.000
		Comb Totals 12.00	12.00	48.000

Term Honor: President's Honor Roll

Undergraduate Career Totals						
Cum GPA:	3.90	Cum Totals 53.00	53.00	47.00	183.100	
		Transfer Totals 102.82	85.40	0.00	0.000	
		Comb Totals 155.82	138.39	47.00	183.100	

Writing Portfolio
Status: Completed
Program: Undergraduate Degree-Seeking
Milestone Level: Pass

Transfer Credits			
Transfer Credit from Auburn University at Montgomery Applied Toward Undergraduate Degree-Seeking			
	Earned		
Transfer Totals:	8.04		