How to Apply for Graduation online in zzusis

Presentation is from the Student’s View

Please note eligibility requirements:
• Students must have $\geq$90 earned credits
• Students must be certified in the major(s)
Step 1: From zzusis Student Center, click the drop-down and select “Apply for Graduation.” Click the button.
Step 2: Click the Apply for Graduation link for desired degree

*Please note that if the degree or sub-plan is incorrect the student should not continue with the application. Students should contact their advisor for assistance.

Clicking the “Apply for Graduation” indicates the student is confirming the Degree and sub-plan.
Step 3: Click the drop-down menu and select the desired graduation term. Click the *Continue* button.

*Please note that applications are only available for (3) three upcoming terms.*
Step 4: Click the -rauon ee- button

Your amount for graduation is $50. This total includes any applicable late fees.
Step 5: Click the **Pay Now** button.

Student must have a Visa or MasterCard that has $50 available. Students who do not have access to a credit card, should contact the graduations office (509-335-7724).
Step 6: Verify the information and click the – [Click Here] – button.

To make a payment for application to graduate (this payment is non-refundable), please enter and review your information then click below:

- WSU ID: 099999999
- Campus: Pullman Campus
- Term: 2013 Summer Session
- Degree: BA Communication
- Program: Communication, BA
- Amount Owed: 50.00
- Email Address: bcougar@wsu.edu

Please submit your payment by clicking only once below and waiting for your credit card confirmation number to be displayed. When the internet is busy, this may take several minutes.
Step 7: Enter your credit card (Visa or MasterCard) information and click the "Submit Payment" button.

*Note Late applications will incur a late fee in addition to the $50 application fee (shown here).
Step 8: You have successfully applied for graduation!
Step 9 (optional): Check if the application was successful by going to student center click “My Academics” link.
Step 10 (optional):
Click “View my graduation status”

*Contact your advisor or wsu.graduations@wsu.edu if this doesn’t reflect the correct data.